

WEEK OF: SEPTEMBER 7, 2020

CLASS: Microsoft Office Specialist

TEACHER: Annie See

CONTACT INFO:

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416-7860 ex 5931

OBJECTIVES:

Basic understanding of Power Point

ZOOM LINKS:

Zoom links can be found in the Calendar section of Teams.

C Block

<https://psd1->

[org.zoom.us/j/82762275735?pwd=REtiUXFOL2d0UHdMQU9TMHV2U1VsUT09](https://psd1-org.zoom.us/j/82762275735?pwd=REtiUXFOL2d0UHdMQU9TMHV2U1VsUT09)

Meeting ID: 827 6227 5735

Passcode: 602454

E Block

<https://psd1->

[org.zoom.us/j/87012814461?pwd=VkZBanV3RXh5SDlYTmhUUjZURHgyQT09](https://psd1-org.zoom.us/j/87012814461?pwd=VkZBanV3RXh5SDlYTmhUUjZURHgyQT09)

Meeting ID: 870 1281 4461

Passcode: 494800

A Block

<https://psd1->

[org.zoom.us/j/83447672282?pwd=aTEzSUY4Q2haVGVVaOE5wS095Z3hzZz09](https://psd1-org.zoom.us/j/83447672282?pwd=aTEzSUY4Q2haVGVVaOE5wS095Z3hzZz09)

Meeting ID: 834 4767 2282

Passcode: 814441

D Block

<https://psd1->

[org.zoom.us/j/86146519352?pwd=ZTFxdGgvSWhBWktYVGY4UXVaRjk2QT09](https://psd1-org.zoom.us/j/86146519352?pwd=ZTFxdGgvSWhBWktYVGY4UXVaRjk2QT09)

Meeting ID: 861 4651 9352

Passcode: 924679

YOUR ASYNCHRONOUS RESPONSIBILITIES BEFORE ZOOM LESSON #1:

Complete your Getting to Know Me assignment and turn it in.

YOUR ASYNCHRONOUS RESPONSIBILITIES BEFORE ZOOM LESSON #2:

Complete the brainstorm assigned in Lesson #1

YOUR ASYNCHRONOUS RESPONSIBILITIES AFTER ZOOM #2: (over the weekend)

IDEAS FOR USING YOUR ASYNCHRONOUS TIME:

Complete your assignments, review class materials, watch videos posted in Teams.

DUE DATES:

As assigned in Teams

TEST DATES:

None yet

OFFICE HOURS:

Monday through Friday 11:45am-12:45pm